

GENERAL INFORMATION FOR BUILDERS, CONTRACTORS AND HOMEOWNERS:

1. Chapter 5.56, Section IV of the Kennewick Municipal Code (KMC) requires that bonding and insurance be provided by the contractor performing the work prior to issuance of the permit.
2. All work must be done according to submitted plans and current City of Kennewick Standard Specifications.
3. A full set of electronic record drawings are required to be submitted to the Engineering Department prior to acceptance of the project.
4. All utilities (gas, electric, water/sewer, telephone, etc.) must be contacted prior to excavation within the City right-of-way. **Call 48 hours before you dig: 1-800-424-5555.**
5. Before any excavation, construction or repair of any street which requires the closure of a traffic lane, Emergency Services must be notified prior to commencing construction and further notified when affected areas are returned to normal conditions. This is the responsibility of the contractor performing the work. Call 911.
6. All street closures must be coordinated through the City Inspector and approved by the Traffic Engineer. A minimum notice of 5 working days is required.
7. Any contractor performing work in the City right-of-way will be responsible for all required barricades, lights or other safety devices. All such barricades and safety devices must be in conformance with KMC Title 5, and the latest edition of the Manual on Uniform Traffic Control Devices.
8. Street cuts on arterial streets must be patched immediately. All other street cuts must be patched within 48 hours of project completion.
9. All work must be performed so as not to interfere with access to fire stations, fire hydrants, fire alarm boxes, water valves or any emergency facilities. If restrictions are required, the contractor shall notify Emergency Services at 911. All existing facility locations shall be accurately referenced for quick locating in the event of an emergency.
10. Where the permit includes fee for construction staking by the City, the contractor shall safeguard all construction stakes provided by the City. If the stakes become mutilated or lost, a restaking fee will be charged.
11. The use of City water from fire hydrants or unmetered sources must be approved by the Department of Public Works. (KMC Title 14)

STREETS AND WALKS:

1. All sidewalks and driveway entrances **MUST** be inspected after forming and before placing concrete. All street construction **MUST** be inspected after completion of subgrade and after top rock is placed and before asphalt is placed. The Engineering Division makes these inspections and they require a minimum of 3 working days notice for staking and inspections.
2. Where applicable, complete the street construction and pave between new curb and walks and the existing roadway surfaces. All work must be to the satisfaction of the City Engineer.
3. The Americans with Disabilities Act requires pedestrian ramps at all intersections and driveways. Ramps must be installed to City Standards, at locations directed by the City Engineer.

WATER AND SEWER:

1. A sewer hookup permit is required before making a sewer connection. The portion of the connection within the right-of-way and easements must be inspected by a Public Works Inspector (see front). On-site piping is examined by a Building Inspector and inspections may be scheduled on-line at www.go2kennewick.com. All installations must be inspected prior to covering pipe. A hookup permit is not authority to cut into the street right-of-way. A separate permit is required for all work within the right-of-way and only bonded contractors may work within the right-of-way.
2. All work within the City right-of-way and any sewer or water line installation that will be accepted by the City for maintenance shall be inspected by City forces during construction. Special notice is required after the pipe is laid and before backfill is placed. The contractor shall notify the Engineering Division (585-4289) at least one workday prior to beginning construction.
3. Some sewer services may require the installation of a backwater valve in accordance with Section 409, Uniform Plumbing Code and City of Kennewick Standards. Contact the Building Department (585-4561) for assistance.
4. A water service stub line is not authority to use City water. The use of City water must be metered and a water connect order is required.
5. Cross connection devices or vacuum breakers must be installed with Section 1003, Uniform Plumbing Code. Contact the City's Cross Connection Control Specialist (585-4307) prior to building plan submittal.