



# Recreation Procedures and Safety Plan

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*Revised February 18, 2021*

## Healthy Recreation Operations

The City is dedicated to providing safe opportunities for recreation. In addition to the *City of Kennewick Healthy Business Operations* plan, additional safety measures are in place for participation in recreation programs. Programs shall be modified or cancelled to ensure compliance with the Washington State “*Roadmap to Recover*” document and affiliated guidance documents.

## Safe Return to Recreation Programs Plan

Every instructor/parent/participant will be provided this document. Parents are advised to discuss with their children the procedures set forth prior to their participation. While the measures below do not guarantee stopping the spread of COVID-19, they do help to reduce risk of contracting the virus according to the CDC. We ask for your patience and understanding as we work to provide a safe environment for recreation programs. This document may be modified as guidance from local, state, and national officials and agencies evolves.

### Phase 2 Fitness Activities

- The occupancy of the facility may not exceed 25 percent of the fire code occupancy rating, or 200 people max, whichever is less.
- Squash and racquetball courts open for games. Facilities must allow 30 minutes of non-use between each session.
- Outdoor group fitness classes limited to a maximum of 30 participants. Face coverings required at all times. Outdoor structures, in order to be considered outdoors, should have no more than two walls to provide appropriate ventilation unless they meet this ventilation requirement; Structures can have three walls if another opening exists that is large enough to create cross ventilation.
- Unstaffed indoor fitness facilities allowed one user per room

### Phase 2 Sporting Activities

- Facial coverings required for all coaches, volunteers and athletes at all times.
- Outdoor training, practices and competitions allowed outdoors for low, moderate, and high risk sports. Maximum 200 people allowed at competitions, including spectators.
- For outdoor competitions; For facilities or complexes with more than one field or area of play a maximum of 75 people allowed per field or area of play, including spectators. All spectators of different households are to remain physically distant, 6 feet or more, as much as possible.
- Indoor team training, practices, and competitions allowed for low and moderate risk sports. Indoor team practices, training and intra-team competitions allowed for high risk sports. Scrimmage against other teams or training or practices with other teams is not allowed for high

risk sports. For all indoor sports the occupancy of the facility may not exceed 25 percent of the fire code occupancy rating, or 200 people max, whichever is less.-

- Indoor meets, qualifiers, and tournaments allowed for low risk sports. For all indoor sports the occupancy of the facility may not exceed 25 percent of the fire code occupancy rating, or 200 people including spectators, whichever is lower as per the [Miscellaneous Venues guidance](#).

### **Arrival:**

Do not show up more than 5 minutes before your scheduled program time.

### **Pre-Session Screening:**

- Signage is placed at facility entrances to instruct patrons that they cannot enter if they have been diagnosed with COVID-19 (have not recovered or are still within the required 10-day isolation period), had symptoms of COVID-19 (within the last 24 hours), or had contact with a person that has or is suspected to have COVID-19 (within the last 14 days).
- A facility may have a COVID-19 safety monitor to conduct a temperature screening and/or questionnaire of clients at the facility entrance.
- The City reserves the right to have a staff member/instructor take the temperature of each recreation participant using an infrared thermometer. Any participant with a fever of 100.4 degrees Fahrenheit or greater will not be allowed to participate. If a participant registers a temperature of 100.4 or greater they will be allowed to have their temperature rechecked 10 minutes after the initial screening. If the participants fever is still 100.4 or greater, entry into the facility/park will not be allowed.

### **Self-Assessment for Recreation Programs:**

- Do not attend if you or your child are participating and answer “yes” to any of the following questions.
  - Have you been in close contact with a confirmed case of COVID-19?
  - Are you experiencing a cough, shortness of breath, or sore throat?
  - Have you had a fever in the last 48 hours?
  - Have you had a loss of taste or smell?
  - Have you had vomiting or diarrhea in the last 24 hours?
- Participants unable to attend because they answered “yes” will be given a prorated refund based on the number of dates they attended.
- If dropping off your child, please wait until your child has been approved to enter the facility before leaving.

### **Safety and social distancing practices:**

- Indoor operations will employ one site-specific COVID-19 supervisor and additional safety monitors if needed, trained in the Washington State guidelines contained here, to ensure social distancing, implement hygiene protocols, and ensure face-covering requirements are adhered to in all parts of the facility during all hours of operations. This may require assigned safety monitors for group fitness activities.
- The facility should mark group exercise rooms with floor markings to show the physical distancing requirements for participants, when practical, and sanitize thoroughly before and after use. Adequate time must be provided between classes in order for the facility to be properly sanitize after each class.

- Every person must maintain social distancing guidelines of at least six feet of separation in the facility at when required by the State guidance for the specific activity. Each facility will have a social distancing plan that explains where clients can be at a given time in lobby or waiting areas, private offices, and the training area. The facility's COVID-19 supervisor is responsible for ensuring social distancing guidelines are maintained at all times.
- Signage placed at facility entrances and throughout the facility to instruct clients of the enhanced social distancing requirements. Signage placed at the entrance to every room within the facility identifying the allowed occupancy of that room, per the facility use limitations in this guidance.
- Tissues and trashcans have been made available throughout the facility.
- Equipment will be adjusted or access restricted in order to maintain proper social distancing standards. The facility is responsible for frequently cleaning and disinfecting high-touch surfaces, such as shared equipment, group fitness equipment, handrails, doorknobs, and restrooms. The facility's COVID-19 supervisor is responsible for ensuring that sanitation workers disinfecting these areas are provided appropriate personal protective equipment (PPE) for these work tasks and trained on work expectations. If these areas cannot be cleaned and disinfected frequently, these locations shall be shut down until such measures can be achieved and maintained.
- Congregations of no more than five people will be allowed in common areas such as lobbies, and only if social distancing may be maintained. Lobby furniture has been removed at some facilities to discourage congregating in common areas. Program sessions must be staggered to maintain social distancing, facility capacity limits, and instructor safety. Adequate breaks should be provided.
- Facemasks are mandatory for all staff and patrons while in City facilities or when required outside for a specific activity.

### Check Out:

All child and participant pick up will be done outside of the facility if possible, no later than 10 minutes after the program ends. Please do not attempt to enter the facility. At least one staff member will stay until the last child is picked up. You can choose to stay in your vehicle and let your child come to you or get out and pick them up. If you choose to get out of your vehicle, you must maintain safe social distancing.

### Sanitation Protocols:

- Restrooms are frequently cleaned and appropriately disinfected throughout the day.
- Participants shall be required to bring their own water bottles. Water fountain use is restricted to water bottle filling stations only. Congregating at water bottle filling stations is prohibited.
- Soap and running water is provided for frequent handwashing.
- Hand sanitizer with at least 60% alcohol is available throughout the facility.
- All participants will wash their hands or use facility-provided hand sanitizer upon entrance to the facility and prior to entering the facility. This will be confirmed by the COVID-19 supervisor or other trained COVID-19 safety monitor.
- Equipment will be sanitized immediately after each use. Sanitation spray or wipes will be dispersed throughout the training floor. Regularly sanitize counter tops, doorknobs, other common surfaces, cash registers, score posting kiosks, and other frequently touched surfaces including employee used equipment.
- Staff/instructors must wash their hands or use hand sanitizer before and after each session.
- Participants will be informed to wear training attire to the facility and to bring their own towel.

### **Returning to Programs:**

A staff member or participant who has signs of suspected or confirmed COVID-19 can return when:

- At least 3 days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath; AND At least 7 days have passed since signs first showed up.
- If a person believes they have had close contact to someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, and shortness of breath during the 14 days after the last day they were in close contact with the sick person with COVID-19. They should not go to work, childcare, school, or public places for 14 days.

### **General Program Modification Recommendations:**

- Limit number of participants to allow physical distancing and prevent crowding.
- Ratio staff/instructor to participant will be in small groups that remain together over time with minimal mixing of groups.
- Those with immune related illnesses or higher risk group players, spectators or coaches should refrain from attending until a time in which they feel safe to participate. People age 65 years and older, people who are pregnant, or people who have certain conditions, such as a weakened immune system or respiratory condition like severe asthma.
- Change location of program to allow for better social distancing.