



COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE
August 24, 2022
Council Chambers

MEETING CALLED TO ORDER

Chair, Ron HUE, called the meeting to order at 4:00 p.m.

ATTENDANCE

<input checked="" type="checkbox"/>	Ron Hue, Chair	<input checked="" type="checkbox"/>	Jerry Martin
<input checked="" type="checkbox"/>	Bobbie Littrell, Vice Chair	<input type="checkbox"/>	Vel Wright excused
<input checked="" type="checkbox"/>	Carlo D'Alessandro	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Christy Watts	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Bruce Donner		

Staff present:

<input checked="" type="checkbox"/>	Alisha Piper, Community Development Coordinator
<input checked="" type="checkbox"/>	Kylie Peel, Community Development Coordinator
<input type="checkbox"/>	Christina Palmer, Director Management Services
<input type="checkbox"/>	Jim Millbauer, City Council Liaison excused

INTRODUCTIONS

New CDBG Coordinator – Kylie Peel

APPROVAL OF MINUTES

Ron HUE opened the discussion on the July 2022 minutes and asked for a motion – Bruce DONNER motioned for the minutes to be approved as written – Carlo D’ALESSANDRO seconded the motion – vote approved unanimously.

PUBLIC HEARING

Ron HUE opened the public hearing on the 2023 CDBG funding cycle at 4:03 p.m. No comments were made and public hearing was closed at 4:04 p.m.

OLD BUSINESS

SUBSTANTIAL AMENDMENT: Alisha PIPER explained the amendment for 2019, 2020, and 2021 funds was approved by City Council at the August 16, 2022 meeting.

2022 HUD AWARD: Alisha PIPER shared that we had to resubmit the Annual Action Plan to HUD. Received approval on August 23, 2022 and sent it back signed by the City Manager on August 24, 2022. Jerry Martin asked for a copy of the signed HUD award to review and Alisha said she would get that to him.

TENANT BASED RENTAL ASSISTANCE (TBRA): Alisha PIPER explained that Richland’s new CDBG Coordinator, Toni Lehman is currently working on an RFP for this project.

CDBG-CV3 PROJECT UPDATES: Alisha PIPER reported that all changes have been approved and the next steps are to get the contracts with Public Works, Parks Department, and The ARC written and executed.

WA COMMERCE GRANT (CDBG-CV2): Meals on Wheels has officially ordered their service van for Kennewick residents. The quote came out to roughly \$61,000, which is more than what was estimated originally.

HOME ARP: There is a kick off meeting scheduled with Cloudburst for this Friday, August 26, 2022. More updates to come.

NEW BUSINESS

SUBSTANTIAL AMENDMENT: Alisha PIPER reported that we would have to submit a substantial amendment for the 2022 funds. Public Works Department needs an extra \$172,000 to be able to fund their most recent project, W. Canal Dr. Sidewalk, due to inflation costs of construction materials and equipment.

Christy WATTS motioned for the substantial amendment to be approved to take to City Council – Bruce DONNER seconded the motion – vote was approved unanimously.

ADJOURNMENT

The meeting adjourned at 4:25 p.m.

Next scheduled meeting is set for September 28, 2022.