



COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE
May 25, 2021
Virtual- Zoom Meeting

MEETING CALLED TO ORDER

Chair, Ron HUE, called the meeting to order at 4:02 p.m. A quorum was met.

ATTENDANCE

<input checked="" type="checkbox"/>	Ron Hue, Chair	<input type="checkbox"/>	Gary Earp
<input checked="" type="checkbox"/>	Bobbie Littrell, Vice Chair	<input checked="" type="checkbox"/>	Vel Wright
<input checked="" type="checkbox"/>	Brandon Pocasangre	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Christy Watts	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Bruce Donner	<input type="checkbox"/>	

Staff present:

<input checked="" type="checkbox"/>	Alisha Piper, Community Development Coordinator
<input type="checkbox"/>	Christina Palmer, Director Management Services
<input type="checkbox"/>	Brad Beauchamp, City Council Liaison

INTRODUCTIONS

None.

APPROVAL OF MINUTES

Ron HUE opened the discussion on the February 23, 2021 minutes and asked for a motion – Vel WRIGHT motioned for the minutes to be approved as written – Bruce DONNER seconded the motion – vote approved unanimously.

PUBLIC HEARING

None.

OLD BUSINESS

CDBG-CV3 Funds: Alisha PIPER presented an update on the projects. Mercy Corps NW- working through grant awards for businesses. CaC- We should be receiving first monthly report soon for the water/sewer utility payments grant. Senior Life Resources- Meals on Wheels, still working on the contract.

Emergency TBRA: Alisha PIPER presented an update on the Em. TBRA. Kennewick and Richland have spent most of their portion of the HOME money that was allotted for TBRA, Pasco is lagging a bit. Most of it will be spent by about July and the contract is up in September. Pasco should have theirs exhausted by then.

Committee Members Confirmed: Vel WRIGHT, Bobbie LITRELL, and Christy WATTS were all confirmed as committee members- terms expire 2025.

NEW BUSINESS

Election of 2021 Officers: Ron HUE opened the discussion for election of officers. Vel WRIGHT nominated Ron HUE for Chair; Bruce DONNER seconded the motion – vote approved unanimously. Bruce DONNER nominated Bobbie LITRELL for Vice-Chair; Vel WRIGHT seconded the motion- vote approved unanimously.

2021 Project Updates: Alisha PIPER shared the Keewaydin Park Upgrades project has signed their contract and equipment will be ordered soon. Contract price did go up to include upgrades to the swings and cost increases since the original estimate. It is scheduled to be complete by the end of August. The remaining contracts with Parks, The ARC, Meals on Wheels (MOW), and Elijah Family Homes (EFH) have not yet been signed.

TBRA: Alisha PIPER presented an update on the transition to a regular Tenant Based Rental Assistance (TBRA) program with our HOME funds. CaC will be the subrecipient and administer this program for the Consortium. Since the housing costs have increased so rapidly, the Downpayment Assistance (DPA) Program does not continue to be a viable option. Each city will still hold some money in their respective DPA funds, but the rest will be put into the TBRA. (The Washington State Housing Finance Commission still has first time homebuyer assistance that does not have the same limiting conditions as HUD.)

2021 AAP: Alisha PIPER shared the 2021 Annual Action Plan was submitted to HUD and returned for revisions. It has been revised and resubmitted for the second time.

2021 HUD Allocation: Alisha PIPER explained that HUD had sent a notice of a revision regarding our 2021 allocation. The revision granted nearly \$10,000 more for our 2021 CDBG allocation.

WA Commerce Grant (CDBG-CV2): Alisha PIPER shared that the State Commerce Dept. had received CARES Act funds and made them available to the entitlement cities and counties. The City has applied for the grant to be used for Kennewick residents Benton PUD bills, in arrears due to COVID.

Grievance Procedure: Alisha PIPER presented the committee with the City’s new Grievance Procedure. It outlines the steps to be followed if the public has a grievance with our CDBG or HOME program. A copy was posted on our webpage under CDBG.

DPA 6-year Reconveyance: Alisha PIPER shared that the DPA's completed after April 15th, of 2015 are starting to meet their 6-year period of affordability. Per the agreement at the time, these DPA loans are now considered paid off and the Title must be reconveyed to remove the City of Kennewick as secondary lien on the property.

Reconveyance Fee Increase: Alisha PIPER mentioned the reconveyance fee is going up from \$180 to \$280 as of July 25, 2021. This was passed by Legislature to help pay for homeless assistance and other programs.

ADJOURNMENT

The meeting adjourned at 4:38 p.m.