

FIRE PENSION BOARD MEETING

AGENDA

May 3, 2022

12:00 PM

**210 W. 6TH Avenue, Kennewick
City Manager's Conference Room**

(If you are unable to attend in-person you can join via teleconference (509) 585-4569)

Approval of Minutes

April 5, 2022

Treasurer's Report - March

Summary of Balance Sheet
Summary of Income Statement
Investment Schedule
Summary of Trust Fund

Fire Claims

Summary of claims for signature

New Business

Unfinished Business

Election Results

Comments/Discussion

Adjournment

Next Meeting Date: June 7, 2022

**FIREMEN'S PENSION BOARD
MEETING MINUTES
April 5, 2022**

Finance Director Dan Legard called the meeting to order at 12:08 p.m. Also present were; Mayor Bill McKay, Board Members Gary Williams, and City Clerk Terri Wright. Absent; Tom Reich.

APPROVAL OF MINUTES

The minutes of March 1, 2022 were unanimously approved by motion of Mayor McKay and seconded by Mr. Williams.

TREASURER'S REPORT

Dan Legard provided the Treasurer's Report. The ending fund balance through February 2022 in the Fire Pension Fund was \$923,420.

The ending fund balance in the Other Post-Employment Benefits Trust Fund (OPEB) was \$4,262,825.

The Treasurer's Report of February 2022 was unanimously approved by motion of Ms. Wright and seconded by Mayor McKay.

FIRE CLAIMS

The Fire Claims were approved by the Kennewick Disability Board in the amount of \$15,085 and were unanimously approved by motion of Mr. Legard and seconded by Mr. Williams.

NEW BUSINESS

Ms. Wright stated the election ballots have been mailed and need to be returned by April 15th.

UNFINISHED BUSINESS

ADJOURNMENT - The meeting concluded at 12:14 p.m.

Terri L. Wright, CMC
City Clerk

**CITY OF KENNEWICK
FIRE PENSION FUND**

Preliminary Financial Statements

March 31, 2022

CITY OF KENNEWICK

Fire Pension Fund

Balance Sheet
March 31, 2022

	<u>Current Year</u>	<u>Prior Year</u>
<u>Assets</u>		
Equity in Pooled Cash & Investments	\$ 874,274	\$ 825,159
Investments	40,511	62,860
Interest Receivable	1,313	1,937
	<hr/>	<hr/>
Total Assets	<u>\$ 916,098</u>	<u>\$ 889,956</u>
<u>Liabilities</u>		
Accounts Payable	\$ -	\$ -
Deferred Revenue	-	-
	<hr/>	<hr/>
Total Liabilities	-	-
<u>Fund Balance</u>		
Restricted Fund Balance	<hr/> 916,098	<hr/> 889,956
Total Fund Balance	<hr/> 916,098	<hr/> 889,956
Total Liabilities and Fund Balance	<u>\$ 916,098</u>	<u>\$ 889,956</u>

CITY OF KENNEWICK

Fire Pension Fund

Income Statement

March 31, 2022

	2022 Budget	Current Month	Year To Date	Over (Under) Budget	Prior Year To Date
<u>Revenues:</u>					
Real and Personal Property Tax	\$ 67,000	\$ -	\$ -	\$ (67,000)	\$ -
Fire Insurance Premium Tax	110,000	-	-	(110,000)	-
Investment Interest	19,000	111	514	(18,486)	1,206
Total Revenues	196,000	111	514	(195,486)	1,206
<u>Expenditures:</u>					
Retirement Allowance	145,000	12,599	37,797	(107,203)	36,401
Actuarial Study	-	-	-	-	-
Office Supplies	25	-	-	(25)	-
Postage Expense	125	-	-	(125)	-
Travel and Training	2,000	-	-	(2,000)	-
Total Expenditures	147,150	12,599	37,797	(109,353)	36,401
Net Income (Loss)	48,850	(12,488)	(37,284)	(86,133)	(35,195)
Beginning Fund Balance	963,801	928,586	953,382	-	925,151
Ending Fund Balance	\$ 1,012,651	\$ 916,098	\$ 916,098	\$ (86,133)	\$ 889,956

CITY OF KENNEWICK

Fire Pension Fund

Investment Schedule

March 31, 2022

PURCHASE DATE	DESCRIPTION	ORIGINAL AMOUNT	MATURITY DATE	INTEREST RATE/ YIELD	CURRENT INVESTMENT BALANCE
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Installment Notes:

April 1, 2015	LID #226 Note	\$166,111	April 1, 2025	3.25%	\$ 40,511
					<u>\$ 40,511</u>

Interest Accrual

DATE	BANK	DESCRIPTION	RATE	MATURITY DATE	INVESTMENT AMOUNT	ACCRUED INTEREST
April 1, 2021	LID NOTE	LID #226	3.25%	April 1, 2025	\$ 40,511	<u>\$ 1,313</u>
						<u>\$ 1,313</u>

**CITY OF KENNEWICK
OTHER POST EMPLOYMENT BENEFITS
TRUST FUND**

Preliminary Financial Statements

March 31, 2022

CITY OF KENNEWICK

Other Post Employment Benefits Trust Fund

Balance Sheet
March 31, 2022

	<u>Current Year</u>	<u>Prior Year</u>
<u>Assets</u>		
Equity in Pooled Cash & Investments	\$ 4,236,922	\$ 4,112,753
Investments	40,511	59,503
Interest Receivable	1,313	1,929
Taxes Receivable	-	-
	<hr/>	<hr/>
Total Assets	<u>\$ 4,278,746</u>	<u>\$ 4,174,184</u>
<u>Liabilities</u>		
Accounts Payable	\$ -	\$ 4,643
Deferred Revenue	-	-
	<hr/>	<hr/>
Total Liabilities	-	4,643
<u>Fund Balance</u>		
Committed Fund Balance	<hr/> 4,278,746	<hr/> 4,169,542
Total Fund Balance	<hr/> 4,278,746	<hr/> 4,169,542
Total Liabilities and Fund Balance	<u>\$ 4,278,746</u>	<u>\$ 4,174,184</u>

CITY OF KENNEWICK

Other Post Employment Benefits Trust Fund

Income Statement

March 31, 2022

	2022 Budget	Current Month	Year To Date	Over (Under) Budget	Prior Year To Date
<u>Revenues:</u>					
Water and Sewer Utility Tax	\$ 678,795	\$ 40,000	\$ 140,551	\$ (538,244)	\$ 131,585
Investment Interest	84,000	1,680	1,892	(82,108)	3,704
Total Revenues	762,795	41,680	142,443	(620,352)	135,289
<u>Expenditures:</u>					
Medical Insurance	403,000	28,501	85,504	(317,496)	91,210
Medical and Prescriptions	199,500	17,711	45,990	(153,510)	35,697
Disability Board Secretary	4,000	29	160	(3,840)	194
Office Supplies	50	-	-	(50)	40
Postage Expense	300	69	200	(100)	135
Travel and Training	2,000	-	-	(2,000)	-
Contractual/Consulting Services	-	-	-	-	-
Copier Charges	20	-	-	(20)	-
Total Expenditures	608,870	46,310	131,852	(477,018)	127,275
Net Income (Loss)	153,925	(4,631)	10,591	(143,334)	8,014
Beginning Fund Balance	4,282,873	4,283,377	4,268,155	-	4,161,528
Ending Fund Balance	\$ 4,436,798	\$ 4,278,746	\$ 4,278,746	\$ (143,334)	\$ 4,169,542

CITY OF KENNEWICK

Other Post Employment Benefits Trust Fund

Investment Schedule

March 31, 2022

PURCHASE DATE	DESCRIPTION	ORIGINAL AMOUNT	MATURITY DATE	INTEREST RATE/ YIELD	CURRENT INVESTMENT BALANCE
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Installment Notes:

April 1, 2015	LID #226 Note	185,500	April 1, 2025	3.25%	\$ <u>40,511</u>
					<u>\$ 40,511</u>

Interest Accrual

DATE	BANK	DESCRIPTION	RATE	MATURITY DATE	INVESTMENT AMOUNT	ACCRUED INTEREST
April 1, 2021	LID NOTE	LID #226	3.25%	April 1, 2025	40,511	\$ <u>1,313</u>
						<u>\$ 1,313</u>

May 3, 2022

MEMORANDUM

TO: Firemen's Pension Board

FROM: Dan Legard, Finance Director *DFL*

SUBJECT: **ANNUAL PENSION INCREASE**

According to State statute, widows of firefighters who retired from a service-connected disability under the old Firemen's Pension Act (pre-LEOFF) are entitled to a pension adjustment on July 1st each year.

The adjustment is indexed to the increase in the Seattle consumer price index between January 1st and December 31st of the previous year. The average annual increase of the Seattle CPI-W for 2021 was 7.8%. Formal approval by the local firemen's pension board is required prior to implementation of the new pension rates.

There are four widows receiving benefits under this provision: Leta Berna, Paula Purdy, Nancy Eckert and Betty Jean Welch. The rate increases effective July 1, 2022, are as follows:

Berna, Present Pension	\$329.14
Increase @ 7.8%	<u>25.67</u>
Adjusted Pension	\$354.81
Purdy, Present Pension	\$937.31
Increase @ 7.8%	<u>73.11</u>
Adjusted Pension	\$1,010.42
Eckert, Present Pension	\$1,468.13
Increase @ 7.8%	<u>114.51</u>
Adjusted Pension	\$1,582.64
Welch, Present Pension	\$945.31
Increase @ 7.8%	<u>73.73</u>
Adjusted Pension	\$1,019.04

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