



PLANNING COMMISSION
NOTICE OF CANCELLATION OF REGULAR MEETING

The following regularly scheduled Kennewick Planning Commission Regular Meeting has been cancelled:

- **March 20, 2023 – Lack of a Quorum**

The Community Planning Department is pleased to inform you that the Planning Commission current meeting packet information is available to you through the City of Kennewick website:

www.go2kennewick.com

If you have comments or questions – please contact:

Anthony Muai, AICP
Planning Director

509-585-4386

1. CALL TO ORDER:

- a. Roll Call/Pledge of Allegiance

2. CONSENT AGENDA: All matters listed within the Consent Agenda have been distributed to each member of the Kennewick Planning Commission for reading and study. They are considered routine and will be enacted by the one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of the Minutes dated February 6, 2023
- b. Approval of Agenda

3. PUBLIC HEARING:

- No Public Hearing Items on the Agenda

4. VISITORS NOT ON AGENDA:**5. OLD BUSINESS:**

- a. City Council Action Updates

6. NEW BUSINESS:

- Election of Officers

7. REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:**8. ADJOURNMENT:**

**KENNEWICK PLANNING COMMISSION
FEBRUARY 6, 2023
MEETING MINUTES**

1. CALL TO ORDER

Chairman Morris called the meeting to order at 6:30 p.m. and noted technical issues with remote audio.

Chairman Morris led the Pledge of Allegiance.

Deputy City Clerk Krystal Townsend called the roll and found the following present:

PRESENT: Commissioners James Hempstead, Thomas Helgeson, Tina Gregory, Ken Short, Nikki Griffith and Chairman Victor Morris. (*Commissioner Nikki Griffith joined remotely*).

STAFF: Steve Donovan, AICP Planning Manager; Matt Halitsky, Senior Planner; and Krystal Townsend, Deputy City Clerk.

All commissioners were present; Ms. Townsend declared a quorum was established.

2. CONSENT AGENDA

- a. Approval of the minutes dated December 19, 2022.
- b. Approval of the agenda.
- c. Motion to enter Staff Report(s) into the Record.

MOTION: Commissioner Hempstead moved to approve the Consent Agenda; Commissioner Helgeson seconded the motion.

DISCUSSION: None.

VOTE: The motion passed on a unanimous roll call vote.

3. PUBLIC HEARINGS:

Chairman Morris made the following statement:

“Good evening and welcome to the February 6, 2023, Kennewick Planning Commission meeting.

It is important that everyone who wishes to do so has an opportunity to speak. Each person who has either signed-in (in person) or registered (via Zoom) will have one, three-minute opportunity to address the Planning Commission.

If you are attending via Zoom, please confirm your microphone has been unmuted before you begin your comments.

Please state your name and address for the record; once you begin your remarks the countdown timer will start. At the end of your time, please mute your microphone.

The order of the hearings shall be as follows:

1. Planning staff shall provide a staff report; the Commission may ask questions of staff;
2. The Applicant or Applicant's Representative(s) Presentation;

3. Testimony in Favor of the Request;
4. Testimony Either Neutral or Against the Request;
5. Final Applicant Comments;
6. Final Staff Comments;
7. Close the public hearing and discuss the request.”

A. CHANGE OF ZONE (COZ) #2022-0012

Chairman Morris opened the public hearing at 6:35 pm for Change of Zone (COZ) 2022-0012.

1. Mr. Halitsky described the application, presented the staff report, and recommended the Planning Commission forward a recommendation for approval of COZ #2022-0012 to City Council.

Planning Commission Questions: None

2. Testimony of Applicant/Applicant’s Representative: None
3. Testimony in Favor of the Request: None
4. Testimony Neutral/Against the Request: None
5. Testimony of Those Registered on Virtual Format: Not applicable.
6. Applicant/Owner Final Testimony: None
7. Staff Final Comments: None
8. Public Testimony Closed at 6:38 p.m.

MOTION: Commissioner Hempstead moved to concur with the findings and conclusions in staff report COZ 2022-0012 and recommend City Council approval of the request. Commissioner Helgeson seconded the motion.

DISCUSSION: None.

VOTE: The motion passed on a unanimous roll call vote.

B. CHANGE OF ZONE (COZ) #2022-0013

Chairman Morris opened the public hearing at 6:40 pm for Change of Zone (COZ) 2022-0013.

1. Mr. Donovan described the application, presented the staff report, and recommended the Planning Commission forward a recommendation for approval of COZ #2022-0013 to City Council.

Planning Commission Questions:

Commissioner Gregory inquired about Council and Commission history for previous planning changes of zone in the area. Mr. Donovan answered her concerns and explained the Commission’s actions have been proper.

Chairman Morris inquired about the site’s specific location. Mr. Donovan referred to the map to clarify the location.

Chairman Morris inquired about the goals for high-density residential. Mr. Donovan explained this would help relieve the deficit of available high-density residential. This change helps to meet the Comprehensive Plan goals.

2. Testimony of Applicant/Applicant's Representative: Bob Garrison (remote attendee) and Nathan Machiela, representing the applicants, offered to answer questions.
3. Testimony in Favor of the Request: None
4. Testimony Neutral/Against the Request: None
5. Testimony of Those Registered on Virtual Format: Not applicable.
6. Applicant/Owner Final Testimony: Mr. Garrison expressed excitement about the project and are looking forward to site plan review as the project progresses through the approval process.
7. Staff Final Comments: None
8. Public Testimony Closed at 6:51 p.m.

MOTION: Commissioner Hempstead moved to concur with the findings and conclusions in staff report COZ 2022-0013 and recommend City Council approval of the request. Commissioner Helgeson seconded the motion.

DISCUSSION: None.

VOTE: The motion passed on a unanimous roll call vote.

4. VISITORS NOT ON AGENDA: None

5. OLD BUSINESS:

- a. City Council Action Updates: Mr. Donovan stated there are no updates and remarked items from tonight's agenda will be forwarded for Council consideration February 21, 2023.

6. NEW BUSINESS: None

7. REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

Chairman Morris announced upcoming absences in April.

Following an inquiry from Commissioner Griffith, Mr. Donovan announced the next regularly-scheduled meeting, February 20, 2023, falls on a holiday and the meeting will be canceled.

Mr. Donovan explained the process to fill the Commission vacancy is ongoing and staff will provide updates as progress is made.

8. ADJOURNMENT: The meeting concluded at 6:56 p.m.